



FACULTY OF MECHANICAL & AUTOMOTIVE  
ENGINEERING TECHNOLOGY (FTKMA)  
ENGINEERING PROGRAM  
INDUSTRIAL TRAINING LOGBOOK EVALUATION

1. UMP SUPERVISOR - 15%
2. INDUSTRY SUPERVISOR – 20%

*\*To access PO7 Environment & Sustainability*

Name of student	
Matric no.	
UMP Supervisor	

**Part A:** Use the following criteria as the basis for evaluating report on a scale of 1 (poor), 3 (good) and 5 (excellent) according to the rubrics in the table below. Other than that, scale 2 can be used if the quality between 1 & 3 and scale 4 can be used if the quality between 3 & 5 – *fill by UMP supervisor*

Item Assessed				Score Ranking
Criteria	Poor (1)	Good (3)	Excellent (5)	Score
Student's activities (Daily Planning including UN SDG)	<ul style="list-style-type: none"> <li>Student's activities are not clearly explained the daily problem(s) &amp; relate it to UN SDG;</li> <li>method used to solve and reference used.</li> </ul>	<ul style="list-style-type: none"> <li>Student's activities are clearly explained the daily problem(s) &amp; relate it to UN SDG;</li> <li>method used to solve and reference used.</li> </ul>	<ul style="list-style-type: none"> <li>Student's activities are clearly explained the daily problem(s) &amp; relate it to UN SDG;</li> <li>method used to solve, reference used with supporting figures, flow chart, pictures etc.</li> </ul>	
Organization of log book	Contents are not delivered well, poor handwriting.	Contents are well delivered with good handwriting.	Contents are clearly delivered well with good handwriting, neat and tidy.	
Timeline (Punctuality)	Never submit the logbook to the supervisor.	Submission of logbook to supervisor 3 days to 1 week late.	Submission of logbook to supervisor on time.	
<b>TOTAL SCORE (FULL MARKS 15)</b>				<b>(Score x 20%) / 15</b>

**Part B:** In this section the marks can be obtained from log book (based on industry weekly SV mark; at the right bottom page of each week) – *need to fill by student*

Week	Mark	Week	Mark
W1		W7	
W2		W8	
W3		W9	
W4		W10	
W5		W11	
W6		W12	

A) Total weekly marks	B) No of week practical training	C) Average marks (A) / (5 XB)	D) Actual marks (C) x 20%