



**FACULTY OF MECHANICAL & AUTOMOTIVE
ENGINEERING TECHNOLOGY (FTKMA)
ENGINEERING PROGRAM
INDUSTRIAL TRAINING
PRESENTATION EVALUATION - 15%**
**To access PO10 Communication*

Student's name	
Student's ID	
Organization's name	
UMP Supervisor	
Stamp and Sign	
Date	

Use the following criteria as the basis for evaluating report on a scale of 1 (poor), 3 (good) and 5 (excellent) according to the rubrics in the table below. Other that, scale 2 can be used if the quality between 1 & 3 and scale 4 can be used if the quality between 3 & 5

Item Assessed	Score Ranking			Score
	POOR 1	GOOD 3	EXCELLENT 5	
Company's profile and background (5 Marks) Company name, address, customers and achievement	Very little description on company background and profile (Company name, address, customers and achievement)	Some explanation on company background and profile (Company name, address, customers and achievement) but not concise.	Clearly explanation company background and profile (Company name, address, customers and achievement)	
Project/Job/Task definition (5 Marks) <ul style="list-style-type: none"> Project/Job/Task background Project/Job/Task Objectives Project/Job/Task Scope Project/Job/Task Plan 	<ul style="list-style-type: none"> Limited explanation on project/Job/Task given. Objective and scope are not clear. Project plan are not clear 	<ul style="list-style-type: none"> Some explanation on project/Job/Task given. Objective and scope are relevant. Project plan are relevant 	<ul style="list-style-type: none"> Complete explanation on project//Job/Task given. Objective and scope are precise, clear and relevant Project plan are well described, clear and relevant 	
Methodology (15 Marks) <ul style="list-style-type: none"> Experimental Approach/Processes Model used (including UN SDG) Storyline Gantt Chart 	<ul style="list-style-type: none"> Missing several important explanations of materials and/or methodology. Not sequential arrangement. Most steps are missing or are confusing. 	<ul style="list-style-type: none"> Materials and methodology are complete. Mostly easy to follow. Description of procedure can be replicated. 	<ul style="list-style-type: none"> Materials and methodology are complete and adequately detailed. Logical and easily followed. Description of procedure is complete, ensuring that it can be replicated. 	
Finding & Discussion (5 Marks)	Very little or less interesting discussion on the project findings and data.	Interesting discussion on the project findings and data, but not concise.	Very interesting discussion and clear explanation on the project findings and data.	
Conclusion (5 Marks) <ul style="list-style-type: none"> Benefit of the Project that student gain Contribution of the Project towards the organization Problems and Issues (current system if any) Suggestions / Solutions (new system) 	<ul style="list-style-type: none"> No main idea presented, ideas are presented in an order that distracts from clear communication, ideas are not supported by information and are illogical. Inappropriate conclusions are presented. 	<ul style="list-style-type: none"> Main ideas are presented to some extent, ideas are not presented in an order that adds clarity; Some ideas are supported by information and logic. Conclusions do not follow form ideas presented. 	<ul style="list-style-type: none"> Main ideas are clearly presented; Ideas are presented in an interesting manner; Ideas are supported by information and logic; Appropriate conclusions are based upon evidence presented. 	

Item Assessed	Score Ranking			
Criteria	POOR 1	GOOD 3	EXCELLENT 5	Criteria
Organization (5 Marks)	<ul style="list-style-type: none"> Audience cannot understand presentation because there is no sequence of information. 	<ul style="list-style-type: none"> Audience has difficulty following presentation because students jump around. 	<ul style="list-style-type: none"> Student presents information in logical, interesting sequence which audience can follow. 	
Delivery (5 Marks)	<ul style="list-style-type: none"> Mispronounce most words, often stumbles read from notes/slides, does not show interest in topic 	<ul style="list-style-type: none"> Mispronounce certain words, somewhat fluent, somewhat dependent on notes/slides, somewhat eager and interested to share topic. 	<ul style="list-style-type: none"> Fluent, rarely mispronounce words, captures audience, and sparingly refers to notes/slides, passionate about topic. 	
Presentation, attire, voice (5 Marks)	<ul style="list-style-type: none"> Student occasionally uses graphics that rarely support text and presentation. Untidily attired, lack confidence, bad posture, no eye contact. Student's voice is low. Student incorrectly pronounces terms. Audience members have difficulty hearing presentation 	<ul style="list-style-type: none"> Student's graphics relate to text and presentation. Proper attire, somewhat confident, good posture, tries to maintain eye contact. Student's voice is clear. Student pronounces most words correctly. Most audience members can hear presentation. 	<ul style="list-style-type: none"> Student's graphics explain and reinforce screen text and presentation. Confident, smartly attired, good eye contact and posture. Student uses a clear voice and correct, precise pronunciation of terms so that all audience members can hear presentation. 	
TOTAL SCORE (FULL MARKS 50)				